



January 3, 2025

**Notice of In-Person Annual Election Meeting of the Members**  
**Thursday, January 16, 2025, 6:30 pm**

**Location:**

Jim and Betty Hughes Elementary School – Cafeteria  
1551 Prestwick Hollow Drive  
McKinney, Texas 75071

Dear Member(s) of Dove Creek,

As Managing Agent for **The Homeowners Association of Dove Creek, Inc.**, we are pleased to announce that an In- Person Annual Election Meeting of the Members has been scheduled for **Thursday, January 16<sup>th</sup>, 2025, at 6:30 p.m.** The purpose of the meeting will be to discuss normal business of the Association, and to elect one (1) Class A Member to the Board of Directors.

Enclosed in this packet you will find the meeting notice, draft agenda, and proxy form. **Even if you plan on attending, it is important that you return your proxy as unforeseen circumstances may occur, preventing you from being able to attend. ALL VOTING WILL BE HELD IN PERSON during the meeting. The Annual Election Meeting of the Members cannot be held unless quorum requirements are met, either in person or by proxy.**

**Date:** Thursday, January 16<sup>th</sup>, 2025  
**Time:** 6:30pm – 8:30pm  
**Location:** Jim and Betty Hughes Elementary School – Cafeteria  
1551 Prestwick Hollow Drive  
McKinney, Texas 75071

**Check-in will begin at 6:15 p.m.** We look forward to seeing you there on **Thursday, January 16, 2025.** To view the meeting material and documents please visit the Association’s website at [www.dovecreekhoa.com](http://www.dovecreekhoa.com). If you have any questions about the agenda or the upcoming meeting, you may submit them via the “Contact Us” tab and an Essex Representative will respond promptly.

Sincerely,

Essex Association Management, L.P., Managing Agent  
On behalf The Homeowners Association of Dove Creek, Inc.

cc: HOA File  
Enclosures: Draft Agenda, Proxy

Essex Association Management, L.P.  
1512 Crescent Drive, Suite 112  
Carrollton, TX 75006  
Phone: (972) 428-2030 Fax: (469) 342-8205  
[www.dovecreekhoa.com](http://www.dovecreekhoa.com)